P. O. Box 130
Moriarty, NM 87035
Phone: 505-832-4406
Fax: 505-832-6919

AGENDA ITEM REQUEST FORM

This form, along with documentation that is to be considered/approved by Council and/or any support documentation***, must be received by the City Clerk's office no later than 12:00 noon on the Friday of the week prior to the regular Council meeting you have requested to be placed on***.

Regular Council meetings are held on the second and fourth Tuesday of the month at 7:30 p.m. in the Council Chambers at the Moriarty Civic Center located at 202 Broadway Street (S). Agenda items shall be scheduled as soon as possible by the Mayor.

Name: _____ Date Submitted: _____
Printed Name

Organization you are representing: (If applicable) _____

Address: _____

_____

Please indicate preferred contact: ☐ Home Phone ☐ Work Phone ☐ Fax ☐ E-mail

Telephone: (HOME) _____ (WORK) _____

(FAX) _____ E-mail: _____

I respectfully request to be placed on the Agenda for the Regular Council Meeting of: _____

My request is as follows: _____

_____

_____

_____

_____

_____

_____

Is this an action item: ☐ Yes ☐ No Specific action you are requesting: _____

_____

_____

_____

Presentation by: _____ Approximate time needed: _____

Please attach any supporting documentation to be distributed to the Governing Body prior to the meeting.